

## ALABAMA WORKFORCE INVESTMENT SYSTEM

Office of Workforce Development  
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April 12, 2012

### GOVERNOR'S WORKFORCE DEVELOPMENT DIRECTIVE NO. PY2000-05, Change 39

**SUBJECT:** The Forms Preparation Handbook revised page A-1.

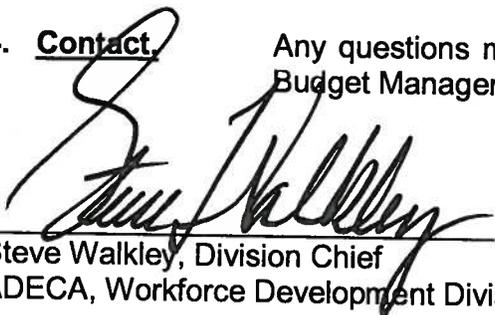
1. **Purpose.** This directive transmits the revised page Appendix A (A-1) of the Forms Preparation Handbook, which contains the income chart to be used in determining whether individuals meet the low income criteria of Title I of the Workforce Investment Act (WIA).

2. **Discussion.** Under Title I of the Workforce Investment Act of 1998 (Public Law 105-220), the Secretary of Labor annually determines the Lower Living Standard Income Level (LLSIL) for uses described in the Law. WIA defines the term "Low Income Individual" as one who qualifies under various criteria, including an individual who received income for a six-month period that does not exceed the higher of the poverty line or 70 percent of the lower living standard income level. This issuance (Federal Register/Vol. 77, No. 60, March 28, 2012) provides the Secretary's annual Lower Living Standard Income Level (LLSIL) for 2012 and references the current 2012 Health and Human Services "Poverty Guidelines" (Federal Register/Vol. 77, No. 17, January 26, 2012). **This income chart is to be used to determine low-income only. It is not to be confused with the issuance of the self-sufficiency income chart.**

3. **Action.** Please replace the previously transmitted page Appendix A (A-1) in the *Forms Preparation and Data Validation Requirements Handbook* with the revised Page A-1 attached to this directive. Subrecipients and staff should ensure that their respective eligibility certification staff uses the revised income chart in determining whether individuals meet the low income criteria.

**These guidelines go into effect on the day they were published, March 28, 2012.** Any participant evaluated based on the prior Lower Living Standard Income Level (LLSIL) amounts on or after March 28, 2012, whose level of service was affected, may be re-evaluated.

4. **Contact.** Any questions may be referred to Sara Calhoun, State Programs/Divisional Budget Management 334.353.1632 or [sara.calhoun@adeca.alabama.gov](mailto:sara.calhoun@adeca.alabama.gov).

  
Steve Walkley, Division Chief  
ADECA, Workforce Development Division

Attachment: Revised Page Appendix A (A-1)

**70% Lower Living Standard Income Level  
Combined with Federal Poverty Level**

**Metropolitan Areas**

<u>Family Size</u>	<u>Income</u>
1	11,170
2	15,130
3	19,606
4	24,205
5	28,568
6	33,411

For each additional family member above 6 add 4,843

**Non-Metropolitan Areas**

<u>Family Size</u>	<u>Income</u>
1	11,170
2	15,130
3	19,326
4	23,857
5	28,154
6	32,925

For each additional family member above 6 add 4,771

**METROPOLITAN AREAS INCLUDE:**

Autauga, Bibb, Blount, Calhoun, Chilton,  
Colbert, Elmore, Etowah, Geneva, Greene,  
Hale, Henry, Houston, Jefferson, Lauderdale,  
Lawrence, Lee, Limestone, Lowndes,  
Madison, Mobile, Montgomery, Morgan,  
Russell, Shelby, St. Clair, Tuscaloosa and  
Walker.

**NON-METRO AREAS INCLUDE:**

The other 39 counties.

\*Revision effective 03/28/12 per Federal Register / Vol. 77, No. 60 (LLSIL) and Federal Register / Vol. 77, No. 17 (HHS Poverty Guidelines).