

ALABAMA WORKFORCE INVESTMENT SYSTEM

Office of Workforce Development
401 Adams Avenue
Post Office Box 5690
Montgomery, Alabama 36103-5690

July 22, 2005

GOVERNOR'S WORKFORCE DEVELOPMENT DIRECTIVE NO. PY2005-03

SUBJECT: State Program Integrity Section's Monitoring Schedule

1. **Purpose.** To transmit the State Program Integrity Section's monitoring schedule for Program Year 2005.
2. **Discussion.** The Workforce Investment Act states that the Governor is responsible for the development of the State monitoring system. The Governor must be able to demonstrate, through a monitoring plan, or otherwise, that the State monitoring system meets the requirements of 20 CFR Part 667.400 (b)(2). This section states that the State monitoring plan must provide for annual onsite monitoring reviews of local areas' compliance with USDOL uniform administrative requirements, as required by WIA Section 184(a)(4).

Monitoring is conducted to determine if the state level and local workforce investment areas are complying with established policies designed to achieve program quality and result in outcomes that meet the objectives of the Act and the WIA regulations. Compliance monitoring also includes policies relating to the provision of services by One-Stop Career Centers, eligible training providers, and eligible providers of youth activities. Monitoring provides the Governor with the capability to determine if subrecipients and contractors have demonstrated substantial compliance with WIA requirements and to ensure compliance with the nondiscrimination and equal opportunity requirements of WIA Section 188 and 29 CFR Part 37.

3. **Action.** Local workforce investment areas selected for a monitoring review will be notified prior to the review by the State Program Integrity Section so that specific dates for the review may be arranged.

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4. **Contact.** Any questions concerning this directive should be addressed to Steve Davis, Supervisor, State Program Integrity Section at (334) 242-5849.

A handwritten signature in black ink that reads "Steve Walkley". The signature is written in a cursive style with a horizontal line underneath it.

Steve Walkley, Division Director
Workforce Development Division

Attachment

**State Program Integrity Section
Workforce Development Division
Program Year 2005 Monitoring Schedule**

Activity	Entity	Planned Review Date
Eligible Training Providers	All Three WIAs	July - August 2005
Systems Review	Jefferson County WIA	September 2005
Systems Review	Mobile County WIA	September 2005
Systems Review	Alabama WIA	October 2005
Adult/Dislocated Worker Activities, Case Management & Assessment, ITAs, OJT, Eligibility, Customized & Upgrade Training	Mobile County WIA	November 2005
In-School/Out-of-School Youth Activities	Mobile County WIA	November 2005
Adult/Dislocated Worker Activities, Case Management & Assessment, ITAs, OJT, Eligibility, Customized & Upgrade Training	Jefferson County WIA	December 2005
In-School/Out-of-School Youth Activities	Jefferson County WIA	December 2005
Out-of-School Youth Activities	Alabama WIA	Selected Activities Throughout the Program Year
Adult/Dislocated Worker Activities, Case Management & Assessment, ITAs, OJT, Eligibility, Customized & Upgrade Training	Alabama WIA	At Selected Career Centers Throughout the Program Year
National Emergency Grants	All Three WIAs	As Required By the Grant

Reviews of state-level activities and programs will be planned and coordinated through the Division Director with input and recommendations from state staff. This is a tentative schedule and changes may occur during the program year.