

**ALABAMA WORKFORCE INVESTMENT AREA YOUTH COUNCIL
MEETING MINUTES
May 29, 2013
Alabama Center for Commerce, Room 342
Montgomery, Alabama**

A meeting of the Alabama Workforce Investment Area Youth Council convened on May 29, 2013 at 10:05 am (CDT) in Room 342 at the Center for Commerce Building in Montgomery, Alabama.

Members Present: (7)

Steve Turkoski - Chair
Daniel Boyd
Frank Coiro
Bev Leigh, III
Susan McKim
Anne Payne
Walter Wood

Members Absent: (2)

Joseph Brown
Carolyn Sutley

Others Present: (8)

Kristen Sexton	WDD	Jan Dame	WDD
Steve Walkley	WDD	Dennis Hopper	WDD
Tammy Farmer	WDD	Mickey Hutto	WDD
Phee Friend	WDD	Tracey Smith	WDD
Debby Wood	SDHR	(representing Nancy Buckner AWIA Board Member)	
Brinda Barrett	ALCC	(representing Tom Surtees AWIA Board Member)	
Jerry Morris	MJCC	(Montgomery Job Corps)	

Dr. Steve Turkoski, Youth Council Chair, called the meeting to order at 10:05 am (CDT). A quorum was established.

Mr. Steve Walkley, Division Director of the Workforce Development Division, welcomed everyone and thanked the members for their hard work and efforts as part of the Youth Council.

The first item of business was to approve the minutes from the previous Council meeting held on August 28, 2012. Members were mailed a copy for review.

**MOTION: Mr. Bev Leigh made a motion to approve the minutes.
Mr. Frank Coiro seconded the motion.
MOTION APPROVED.**

Chairman Turkoski explained there were no new proposals to review but this meeting was a review of performance and obligations already made to see if those obligations were being met by the approved programs. This would be a performance review of programs previously funded.

Mr. Dennis Hopper, Supervisor of the Workforce Boards Section, presented the proposed Alabama Workforce Investment Area (AWIA) Program Year 2013 Youth Program Funding and Obligation Summary for consideration by the Youth Council. The allocation of Youth funds from the Department of Labor was not received until the first week of May and was approximately \$800,000 less than Program Year 2012, in the amount of \$7,833,201 for Program Year 2013.

Mr. Mickey Hutto, Supervisor of the AWIA Section, discussed the \$100,000 Work Experience Activity Program cost line item. The program had a very slow start with 45 participants served between July and December 2012. In the fall of 2012, the State Comptroller changed how participants had to be paid. A contractor was located to take over the payment / payroll functions of the Work Experience Program. The program was effectively shut-down until this relationship was put into place. The current data indicates 91 participants served (which includes the original 45) to date. With cuts being made to Individual Training Accounts (ITAs), which are being utilized to provide scholarships to youth, Mr. Hutto recommended to transfer the \$100,000 from the Work Experience Activity to Individual Training Accounts effective July 1, 2013.

A motion was made to move \$100,000 from the Work Experience Activity to Individual Training Accounts on the AWIA Program Year 2013 Youth Program Funding and Obligation Summary.

**MOTION: Ms. Anne Payne made the motion.
Dr. Daniel Boyd seconded the motion.
MOTION APPROVED.**

Ms. Tammy Farmer, Supervisor of the State Reporting Section, discussed Statewide and AWIA PY12 (Program Year 2012) Quarter 3 (through March 31, 2013) Performance to include Literacy / Numeracy Gains. The AWIA local area has still not met the 80% threshold for Literacy / Numeracy for youth, however there were gains from the second quarter. It is anticipated that the 80% threshold will be met or exceeded in the fourth quarter.

Mr. Hutto stated that real-time performance had been provided to the Council via spread sheet for the programs under review. This data included number of actual participants, certificates earned, credentials earned, basic skills deficient, pre-tested, post-tested, and literacy / numeracy gains. This information provides the actual performance of the programs compared to what was in their original proposals and signed contracts. The Youth Council can recommend continued funding for a program, not fund a program, fund a program but place it on probation until performance is improved, or fund a program at a different amount other than what is requested.

Alfred Saliba Family Services Center requested \$137,500.00 for “Career Designs for Youth (CDY)” to provide services to 50 participants in Houston County. (same amount as previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 39 participants listed in AlaWorks reporting system; 2 High School diplomas or GEDs; none entered Post Secondary Education; none entered advanced training; 8 Entered Employment; no Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 80% had literacy / numeracy gains.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Mr. Bev Leigh made the motion.
Dr. Daniel Boyd seconded the motion.
MOTION APPROVED.**

Dr. Steve Turkoski abstained from the discussion and the vote.

Auburn University requested \$89,244.00 for “Hope Place Family Resource Center” to provide services to 40 participants in Escambia County. (same amount as previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 25 participants listed in AlaWorks reporting system; 4 High School diplomas or GEDs; 2 entered Post Secondary Education; 1 entered advanced training; 10 Entered Employment; no Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 100% had literacy / numeracy gains.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Mr. Frank Coiro made the motion.
Dr. Susan McKim seconded the motion.
MOTION APPROVED.**

Autauga County Family Support Center requested \$50,000.00 for “Youth Workforce Investment Program” to provide services to 30 participants in Autauga and Elmore Counties. (same amount as previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 13 participants listed in AlaWorks reporting system; 4 High School diplomas or GEDs; none entered Post Secondary Education; none entered advanced training; 6 Entered Employment; 4 Career Readiness Certificates awarded; the program operator stated of those basic skills deficient 7 had post-tested and all 7 had literacy / numeracy gains for 100% (problems had occurred getting this information / testing verifications to the Career Center).

A motion was made to recommend the proposal for funding as proposed with a 90-day probationary period to increase enrollment.

**MOTION: Mr. Walter Wood made the motion.
Dr. Susan McKim seconded the motion.
MOTION APPROVED.**

Bevill State Community College requested \$392,000.00 for "Second Opportunity System (SOS)" to provide services to 200 participants in Fayette, Walker, Pickens, Lamar, and Marion Counties. (amount is an increase from the previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 226 participants listed in AlaWorks reporting system (including 83 carried over from previous year); 26 High School diplomas or GEDs; 24 entered Postsecondary Education; 3 entered advanced training; 30 Entered Employment; 16 Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 95% had literacy / numeracy gains. Cost increase is mainly due to increase in cost of GED testing and staff member moving from part-time to full-time.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Dr. Daniel Boyd made the motion.
Mr. Frank Coiro seconded the motion.
MOTION APPROVED.**

Butler County Board of Education requested \$131,602.25 for "Second Chance & Operation Graduation" to provide services to 130 participants in Butler County. (amount is a decrease from the previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 71 participants listed in AlaWorks reporting system (including 14 carried over from previous year); 9 High School diplomas or GEDs; 4 entered Postsecondary Education; none entered advanced training; 10 Entered Employment; 1 Career Readiness Certificate awarded; of those basic skills deficient and post-tested, 100% had literacy / numeracy gains. Cost decrease was requested by the provider due to reduction in equipment cost incurred from expanding the program to include an In-School component.

Ms. Anne Payne stated that the Workforce Development Division, AWIA Section staff should work with the program operator to eliminate the In-School component of the program for Program Year 2013.

A motion was made to **Table** the final decision on whether to recommend to fund or not fund this proposal until WDD staff could obtain additional information for further discussion.

**MOTION: Ms. Anne Payne made the motion to TABLE discussion.
Dr. Steve Turkoski seconded the motion.
MOTION APPROVED to TABLE discussion.**

Central Alabama Opportunities Industrialization Center, Inc. requested \$212,000.00 for a GED education program with the goal to develop students personally, academically and professionally. Number of participants to be served is 75 in Montgomery County. (amount is an increase from the previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 72 participants listed in AlaWorks reporting system (including 22 carried over from previous year); 5 High School diplomas or GEDs; 2 entered Postsecondary Education; 5 entered advanced training; 10 Entered Employment; 3 Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 96% had literacy / numeracy gains. Cost increase is due to requesting the addition of a staff member.

A motion was made to recommend the proposal for funding at **\$180,000.00** instead of the proposed \$212,000.00.

**MOTION: Dr. Daniel Boyd made the motion.
Mr. Bev Leigh seconded the motion.
MOTION APPROVED.**

Mr. Frank Coiro abstained from the vote.

Council on Substance Abuse - NCADD requested \$312,382.00 for “Generation Build” which will train youth in construction occupations. This program plans to provide services to 45 participants in Montgomery County. (same amount as previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 33 participants listed in AlaWorks reporting system; no High School diplomas or GEDs; none entered Postsecondary Education; none entered advanced training; no Entered Employment; no Career Readiness Certificates awarded; 11 OSHA certifications and 11 pre-apprentice certifications (related to construction trades); of those basic skills deficient and post-tested, 100% (1 of 1) had literacy / numeracy gains.

A motion was made **NOT** to fund this program due to lack of performance on the previous contract.

**MOTION: Ms. Anne Payne made the motion.
Mr. Bev Leigh seconded the motion.
MOTION APPROVED.**

Mr. Frank Coiro abstained from the vote.

After a brief break, Chairman Turkoski re-introduced the proposal from Butler County Board of Education which was tabled earlier to obtain additional information.

Further information was provided the Council on the distribution of participants between In-School and Out-of-School. The budget for serving both essentially doubled in the new proposal. Of the current 71 participants 33 are In-School and 38 are Out-of-School.

A motion was made to recommend this proposal from Butler County Board of Education for funding as proposed at the amount requested of \$131,602.25.

**MOTION: Ms. Anne Payne made the motion.
Mr. Frank Coiro seconded the motion.
MOTION APPROVED.**

Easter Seals West Alabama requested \$155,566.00 for "Future Promise Program" to provide services to 80 participants in Tuscaloosa County. (amount is an increase from previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 58 participants listed in AlaWorks reporting system (including 36 carried over from previous year); 4 High School diplomas or GEDs; 1 entered Postsecondary Education; 11 entered advanced training; 18 Entered Employment; no Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 67% had literacy / numeracy gains. Cost increase is due to transportation, communications, and GED testing increases.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Dr. Daniel Boyd made the motion.
Ms. Anne Payne seconded the motion.
MOTION APPROVED.**

Dr. Susan McKim abstained from the vote.

Mental Health Center of Madison County requested \$611,113.00 for the "Launch" program to provide services to 310 participants in DeKalb, Jackson, Etowah, Limestone, Madison, Marshall, and Morgan Counties. (amount is an increase from the previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 367 participants listed in AlaWorks reporting system (including 260 carried over from previous year); 18 High School diplomas or GEDs; 25 entered Postsecondary Education; 8 entered advanced training; 67 Entered Employment; 9 Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 88% had literacy / numeracy gains. Cost increase is due to increase in health insurance, rent increase at Huntsville Career Center, and proposed performance bonuses for staff approved by their Board.

A motion was made to recommend the proposal for funding with the exception of the proposed performance bonuses for staff. It was recommended a policy be established to exclude any bonuses from these types of grants.

**MOTION: Ms. Anne Payne made the motion.
Mr. Frank Coiro seconded the motion.
MOTION APPROVED.**

Northwest-Shoals Community College requested \$436,475.00 for “Youth Success Program (YSP)” to provide services to 150 participants in Colbert, Franklin, Lauderdale, Lawrence, Marion, and Winston Counties. (amount is a decrease from the previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 183 participants listed in AlaWorks reporting system (including 117 carried over from previous year); 121 High School diplomas or GEDs; 81 entered Postsecondary Education; 28 entered advanced training; 52 Entered Employment; 4 Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 94% had literacy / numeracy gains. Cost decrease due to salary decrease for administrator and tutoring cost decrease.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Mr. Frank Coiro made the motion.
Dr. Daniel Boyd seconded the motion.
MOTION APPROVED.**

Regional Alliance 4 Children requested \$360,000.00 for “Youth Enrichment Services Program” to provide services to 100 participants in Coffee, Covington, Dale, and Geneva Counties. (amount is an increase from previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 82 participants listed in AlaWorks reporting system (including 37 carried over from previous year); 29 High School diplomas or GEDs; 4 entered Postsecondary Education; 1 entered advanced training; 27 Entered Employment; 27 Career Readiness Certificates awarded; of those basic skills deficient and post-tested, 98% had literacy / numeracy gains. Cost increase is due to increase in GED testing cost.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Mr. Bev Leigh made the motion.
Ms. Anne Payne seconded the motion.
MOTION APPROVED.**

The University of West Alabama Division of Outreach Services requested \$102,766.40 for "Career Pathways for Youth: Certified Nursing Assistant Program" to provide services to 48 participants in Sumter, Greene, Choctaw, and Pickens Counties. (amount is a decrease from previous year)

Report period 7/1/12 – 4/30/13. Outcome information provided on this program included: 48 participants listed in AlaWorks reporting system; no High School diplomas or GEDs; none entered Postsecondary Education; none entered advanced training; 11 Entered Employment; no Career Readiness Certificates awarded; 26 CNA certifications; of those basic skills deficient and post-tested, 62% had literacy / numeracy gains. Cost decrease is mainly due to decrease in cost of books and training / teaching supplies purchased on previous contract.

A motion was made to recommend the proposal for funding as proposed.

**MOTION: Dr. Daniel Boyd made the motion.
Mr. Walter Wood seconded the motion.
MOTION APPROVED.**

Ms. Anne Payne abstained from the vote.

To allow for the increase in the costs of GED testing, Chair Steve Turkoski proposed including funds for WIA participants to cover these costs. Discussion resulted in recommending that these costs be included in the Career Center Operations program costs on the Funding and Obligation Summary.

A motion was made to include funds for Supportive Services for statewide AWIA GED testing costs as needed in the Career Center Operations budget line item on the AWIA Program Year 2013 Youth Program Funding and Obligation Summary

**MOTION: Dr. Steve Turkoski made the motion.
Ms. Anne Payne seconded the motion.
MOTION APPROVED.**

It was also discussed that any excess funds from Youth Projects either not funded or contracted at a lesser amount be reallocated to Individual Training Accounts to be used for scholarships.

A motion was made to approve moving any excess funds from Youth Projects to the Individual Training Accounts (scholarship line item) on the AWIA Program Year 2013 Youth Program Funding and Obligation Summary.

**MOTION: Dr. Steve Turkoski made the motion.
Ms. Anne Payne seconded the motion.
MOTION APPROVED.**

Mr. Mickey Hutto gave a brief overview of the eight Youth Contracts which began November 1, 2012. Their current performance was presented. New proposals and budgets will not be requested until late August for possible renewal of these contracts. Technical Assistance has been provided by AWIA youth coordinators and monitoring staff.

The Circle of Care Center for Families -

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 50 - 7 participants listed in AlaWorks reporting system; no outcomes after 6 months; of those basic skills deficient only pre-testing has been done. Program is having difficulty recruiting participants in Chambers County. Technical assistance has been provided and will continue.

Clarke County Board of Education –

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 60 - 73 participants listed in AlaWorks reporting system; 2 Entered Employment; in-school program so basic skills deficient does not apply.

Dallas County Commission (Dallas County Children's Policy Council) –

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 60 - 22 participants listed in AlaWorks reporting system; 1 Entered Employment; of those basic skills deficient and post-tested, 50% had literacy / numeracy gains.

Easter Seals Alabama Inc. / West Central Alabama Rehab Center –

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 45 - 10 participants listed in AlaWorks reporting system; 1 Entered Employment; of those basic skills deficient only pre-testing has been done.

Lowndes County Public Schools –

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 20 - 13 participants listed in AlaWorks reporting system; no outcomes after 6 months; of those basic skills deficient and post-tested, 60% had literacy / numeracy gains.

Perry County Schools –

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 50 - 26 participants listed in AlaWorks reporting system; no outcomes after 6 months; in-school program so basic skills deficient does not apply.

Teens Empowerment Awareness with Resolutions (TEARS) –

Report period 11/1/12 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 50 - 11 participants listed in AlaWorks reporting system; 1 GED Earned; of those basic skills deficient only pre-testing has been done. Program staff at the provider has turned over several times so continuity has been lacking.

Macon County Public Schools –

*Report period 1/1/13 – 4/30/13 - Outcome information provided on this program included: Contracted enrollment goal of 60 - no participants listed in AlaWorks reporting system; no outcomes after 4 months – no pre-testing for basic skills deficient. Contract was not in place until January 2013 instead of November 2012 due to changes made in the scope of the program design by the provider.

A motion was made to send a notice to Macon County Public Schools that their contract would be terminated in 30-days for non-compliance due to lack performance.

**MOTION: Ms. Anne Payne made the motion.
Mr. Frank Coiro seconded the motion.
MOTION APPROVED.**

Dr. Daniel Boyd abstained from the vote.

A motion was made to send notices to The Circle of Care Center for Families and Teens Empowerment Awareness with Resolutions (TEARS) placing both programs on 90-days probation to improve their number of participants and performance.

**MOTION: Ms. Anne Payne made the motion.
Mr. Frank Coiro seconded the motion.
MOTION APPROVED.**


Chairman Turkoski announced that the AWIA Board meeting would meet at the Marriott Legends in Prattville on June 13th to review and vote on the recommendations made by the Youth Council.

There being no further business brought before the Council, the meeting was adjourned at 12:42 p.m. (CDT).

Respectfully submitted,


_____ , 8/7/13
Mr. Steve Walkley, Executive Secretary Date

Approved:


_____ , 8/12/13
Dr. Steve Turkoski, Chair Date
Alabama Workforce Investment Area Youth Council