

## ALABAMA WORKFORCE INVESTMENT SYSTEM

Office of Workforce Development  
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May 13, 2008

GOVERNOR'S WORKFORCE DEVELOPMENT DIRECTIVE NO. PY2000-05, Change 31

**SUBJECT:** The Forms Preparation Handbook.

1. **Purpose.** This directive transmits the revised page Appendix A (A-1) of the Forms Preparation Handbook, which contains the income chart to be used in determining whether individuals meet the economically disadvantaged criteria of Title I of the Workforce Investment Act (WIA).
2. **Discussion.** Under Title I of the Workforce Investment Act of 1998 (Public Law 105-220), the Secretary of Labor annually determines the Lower Living Standard Income Level (LLSIL) for uses described in the Law. WIA defines the term "Low Income Individual" as one who qualifies under various criteria, including an individual who received income for a six-month period that does not exceed the higher of the poverty line or 70 percent of the lower living standard income level. This issuance (Federal Register / Vol. 73, No. 81, April 25, 2008) provides the Secretary's annual Lower Living Standard Income Level (LLSIL) for 2008 and references the current 2008 Health and Human Services "Poverty Guidelines" (Federal Register / Vol. 73, No. 15, January 23, 2008). **This income chart is to be used to determine low-income only. It is not to be confused with the issuance of the self-sufficiency income chart.**
3. **Action.** Please replace the previously transmitted page Appendix A (A-1) in the *Forms Preparation and Data Validation Requirements Handbook* with the revised Page A-1 attached to this directive. Subrecipients and staff should ensure that their respective eligibility certification staff uses the revised income chart in determining whether individuals meet the economically disadvantaged criteria.

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**These guidelines go into effect on the day they were published, April 25, 2008.** Any participant evaluated based on the prior Lower Living Standard Income Level (LLSIL) amounts on or after April 25, 2008, whose level of service was affected, may be re-evaluated.

**4. Contact.**

Questions regarding this directive may be referred to Ben Barnes, Supervisor, IM/R (334) 242-5381 or Jane Maddox, State Programs/Divisional Budget Management (334) 242-5190.

  
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Steve Walkley, Division Director  
Workforce Development Division

Attachment

1. Revised Page Appendix A (A-1)

**70% Lower Living Standard Income Level  
Combined with Federal Poverty Level**

**Metropolitan Areas**

<u>Family Size</u>	<u>Income</u>
1	10,400
2	14,000
3	18,243
4	22,523
5	26,583
6	31,089

For each additional family member above 6 add 4,506

**Non-Metropolitan Areas**

<u>Family Size</u>	<u>Income</u>
1	10,400
2	14,000
3	17,600
4	21,518
5	25,394
6	29,698

For each additional family member above 6 add 4,304

**METROPOLITAN AREAS INCLUDE:**

Autauga, Bibb, Blount, Calhoun, Chilton, Colbert, Elmore, Etowah, Geneva, Greene, Hale, Henry, Houston, Jefferson, Lauderdale, Lawrence, Lee, Limestone, Lowndes, Madison, Mobile, Montgomery, Morgan, Russell, Shelby, St. Clair, Tuscaloosa and Walker.

**NON-METRO AREAS INCLUDE:** The other 39 counties.

\*Revision effective 04/25/08 per Federal Register / Vol. 73, No. 81 (LLSIL) and Federal Register / Vol. 73, No. 15 (HHS Poverty Guidelines) .