

ALABAMA WORKFORCE INVESTMENT SYSTEM

**Department of Economic and Community Affairs
Workforce Development Division
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April 7, 2014

GOVERNOR'S WORKFORCE DEVELOPMENT DIRECTIVE NO. PY2013-05, Change 2

SUBJECT: PY 2014/FY 2015 Local Workforce Investment Area Plans

- 1. Purpose.** To provide Local Workforce Investment Boards with clarification concerning the updated Grant Agreement Package required for the development and submission of their respective PY 2014/FY 2015 Local Area Plans.
- 2. Discussion.** Local Workforce Investment Boards (LWIBs) have expressed confusion about the instructions for development and submission of PY 2014/FY 2015 Local Area Plans contained in GWDD PY 2013-05 and GWDD PY 2013-05, Change 1. Specifically, LWIBs have asked if the instructions contained in GWDD PY 2013-05, Change 1 replace the instructions contained in GWDD PY 2013-05. The guidance in GWDD PY 2013-05, Change 1 should not be viewed as a replacement of the guidance in GWDD PY 2013-05, but as an addition. The Grant Agreement Package was last issued in PY 2008 and has not been requested in recent years. This lapse was due to a change in personnel. However, the Grant Agreement Package is a required piece of the Local Area Plan, and GWDD PY 2013-05, Change 1 reestablishes this requirement.
- 3. Action.** Each local board shall use the instructions contained in both GWDD PY 2013-05 and GWDD PY 2013-05, Change 1 when preparing/submitting its respective PY 2014/FY 2015 Local Area Plans. Local Area Plans should contain a narrative addressing items I – XIII as outlined in the Local Area Plan Instructions PY14/FY15 document, the Alabama's Career Center System Operations Template, Assurances, and the entire Grant Agreement Package. Local Area Plans should be received at the Workforce Development Division by June 3, 2014 as noted in GWDD PY 2013-05.
- 4. Contact.** Any questions regarding this Directive should be referred to Lorilei Sanders, State Programs and Divisional Budget Management Section at (334) 353-1632 or lorilei.sanders@adeca.alabama.gov.


Steve Walkley, Division Chief
ADECA, Workforce Development Division


Date