

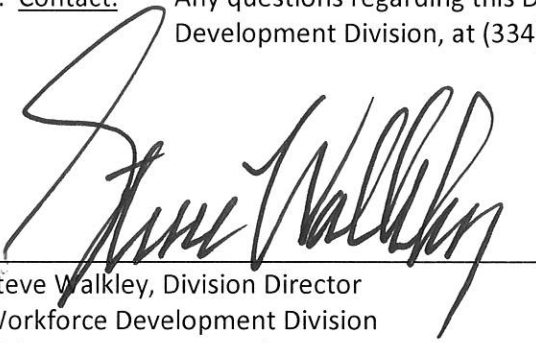
ALABAMA WORKFORCE INVESTMENT SYSTEM  
Department of Commerce  
Workforce Development Division  
401 Adams Avenue  
Post Office Box 304103  
Montgomery, Alabama 36130-4103

June 12, 2018

GOVERNOR'S WORKFORCE INNOVATION DIRECTIVE NO. PY2017-04, Change 01

**SUBJECT:** *Alabama Career Center System Guide to Customer Services*

1. Purpose. This Directive transmits a new attachment for the *Alabama Career Center System Guide to Customer Services*.
2. Discussion. The above-referenced *Guide* was issued as a statewide WIOA policy on October 18, 2017. Subsequent to the issuance, data has been published by the U.S. Department of Labor regarding what is included in family income for WIOA eligibility determination. This updated information necessitates issuing a new Attachment O of the *Guide*.
3. Action. Please include Attachment Q in this directive in the Guide. All staff and subrecipients with participant eligibility determination-related responsibilities should be provided a copy of this information.
4. Contact. Any questions regarding this Directive should be referred to Tammy Wilkinson, Workforce Development Division, at (334) 242-5154 or [tammy.wilkinson@commerce.alabama.gov](mailto:tammy.wilkinson@commerce.alabama.gov).

  
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Steve Walkley, Division Director  
Workforce Development Division  
Alabama Department of Commerce

  
\_\_\_\_\_  
Date

Attachment Q – Family Income for WIOA Eligibility Determination

ATTACHMENT

Q

FAMILY INCOME for WIOA  
ELIGIBILITY DETERMINATION

# Family Income for WIOA Eligibility Determination

Family income includes total annualized cash receipts before taxes from all sources:

1. Money wages and salaries before any deductions (includes payment for work performed under Title V of OAA-Community Service Employment for Older Americans);
2. Net receipts from nonfarm self-employment (receipts from a person's own unincorporated business, professional enterprise or partnership, after deductions for business expenses);
3. Net receipts from farm self-employment (receipts from a farm which one operates as an owner, renter or sharecropper, after deductions for farm operating expenses);
4. Regular payments from railroad retirement, strike benefits from union funds, workers' compensation, veterans' payments and training stipends;
5. Alimony;
6. Military family allotments or other regular support from an absent family member or someone not living in the household;
7. Pensions whether private, government employee (including military retirement pay);
8. Regular insurance or annuity payments;
9. College or university scholarships, grants, fellowships and assistantships;
10. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts;
11. Net gambling or lottery winnings.
12. **Unemployment compensation\***
13. **Child Support\***
14. **Old Age, Survivors Social Security Benefits, and Social Security Disability (SSDI)**

Family income does not include:

1. Welfare payments: including Temporary Assistance to Needy Families (TANF), Supplemental Security Income (SSI), Refugee Cash Assistance (RCA), General Assistance (GA) or General Relief, and Emergency Assistance payments);
2. Capital gains;
3. Any assets drawn down as withdrawals from a bank, the sale of property, a house or a car;
4. Tax refunds, gifts, loans, lump-sum inheritances, one-time insurance payments or compensation for injury;
5. Noncash benefits, such as employer paid fringe benefits, food or housing received in lieu of wages, Medicare, Medicaid, food stamps, school meals and housing assistance.
6. Allowances or pay received by any person while serving on active duty in the Armed Services, if that person is now a veteran (i.e., discharged from active duty).
7. Allowances and pay received by any person while serving in Reserve or National Guard on six-month active duty for training, weekend drills or Summer Camp are also excluded;
8. Educational assistance and compensation payments to veterans and other eligible persons under Chapters 11 (Compensation for Service-Connected Disability or Death), 13 (Dependent Indemnity Compensation for Service-Connected Death), 31 (Vocational Rehabilitation), 34 (Veterans' Education Assistance), 35 (War Orphans' and Widows' Educational Assistance) and 36 (Administration of Education Benefits) of Title 38, United States Code;
9. Pell Grants;
10. Title IV of the Higher Education Act Federal Supplemental Education Opportunity Grants (FSEOG) and Federal Work Study (FWS);
11. Needs-based scholarship assistance;
12. Foster care child payments;