

**ALABAMA WORKFORCE INVESTMENT SYSTEM**

**Department of Commerce  
Workforce Development Division  
401 Adams Avenue, Suite 380  
Post Office 304103  
Montgomery, Alabama 36130-4103**

February 25, 2016

**GOVERNOR'S WORKFORCE INNOVATION DIRECTIVE NO. PY2017-07, Change 04**

**SUBJECT: P18/FY 19 WIOA Allocations – Financial Assistance for Adult Programs (West Alabama Works! Local Workforce Development Area (LWDA))**

- 1. Purpose.** This Directive transfers \$212,326 from the Program Year 2018 and Governor's Five (5) Percent Set Aside funds to the West Alabama Works! Local Workforce Development Area as part of the request to alleviate extreme over obligations of Adult funds and continued expected needs that exceed the LWDA's allocation of funds through June 30, 2019.
- 2. Discussion.** On February 7, 2019 the Governor's Local Workforce Area Section, the administrative entity for the West Alabama Works! LWDA requested financial assistance from the State as it was determined that financial obligations for Adult Programs ending June 30, 2019 exceed the local area's availability of funds. Pursuant to the fact that available funds exist within the Governor's Five (5) Percent Set Aside funds, the State WIOA Office is making available \$212,326 of Program Year 2018 Governor's Five (5) Percent Youth funds for the West Alabama Works! LWDA to use in helping in the liquidation of Adult Program obligations and expenditures incurred in excess of the local area's availability of Adult funds through June 30, 2019. These funds should be separately tracked and expenditures reported as Governor's Set Aside Five (5) Percent funds expended for Program Costs.
- 3. Action.** Please prepare the required workforce plan budget revisions and submit them to the State WIOA Office no later than March 15, 2019.
- 4. Contact.** Questions regarding this Directive should be referred to Bill Hornsby, Supervisor, State Programs, Planning, and Divisional Budget Management Section at (334) 242-5847 or [bill.hornsby@commerce.alabama.gov](mailto:bill.hornsby@commerce.alabama.gov).

  
Steve Wakley, Division Director  
Commerce, Workforce Development Division

Date



**Attachments**

- 1. Local Area Planning Allocation**
- 2. Memorandum/Approval-Lesser Amount**

LOCAL AREA PLANNING ALLOCATION  
 FOR PROGRAM YEAR 2018 W / Transfer  
 (July 1, 2018 - June 30, 2019)

	PY 2018 Allotment	FY 2019 Allotment	Full PY Allotment
<b>SEC. 133(b)(2)(A) ADULT PROGRAMS</b>			
a. GOVERNOR'S SET ASIDES:			
Administration (5%)	\$207,061	\$1,099,172	\$1,306,233
Other WIOA Activities (0%)	\$129,413	\$686,982	\$816,395
Incent/Cap. Bldng. (3%)	\$0	\$0	\$0
Local Area Grants (100%)	\$77,648	\$412,190	\$489,838
State-level (0%)	\$0	\$0	\$0
b. LOCAL AREA ADULT PROGRAMS			
Region 1	2,381,203	12,657,720	15,038,923
Region 2	\$375,602	\$1,996,582	\$2,372,184
Region 3	\$218,980	\$1,164,027	\$1,383,007
Region 4	\$250,519	\$1,331,681	\$1,582,200
Region 5	\$277,089	\$1,472,917	\$1,750,006
Region 6	\$457,876	\$2,433,923	\$2,891,799
Region 7	\$192,517	\$1,023,361	\$1,215,878
	\$608,620	\$3,235,229	\$3,843,849
	<b>\$16,810,423</b>	<b>\$0</b>	<b>\$16,810,423</b>
<b>SEC. 128(b)(2) YOUTH ALLOTMENT</b>			
a. GOVERNOR'S SET ASIDES:			
Administration (5%)	\$1,344,834	\$0	\$1,344,834
Transfer to West Alabama LWDA	\$640,521	\$0	\$640,521
Total Administration (5%)	<u>-\$212,326 *</u>	<u>\$0</u>	<u>-\$212,326</u>
	<b>\$628,195 *</b>	<b>\$0</b>	<b>\$628,195</b>
Other WIOA Activities (0%)	\$0	\$0	\$0
Incent/Cap. Bldng. (3%)	\$504,313	\$0	\$504,313
Local Area Grants (100%)	\$0	\$0	\$0
State-level (0%)	\$0	\$0	\$0
b. LOCAL AREA YOUTH PROGRAMS			
Region 1	\$15,465,589	\$0	\$15,465,589
Region 2	\$2,333,151	\$0	\$2,333,151
Region 3	\$1,350,072	\$0	\$1,350,072
Region 4	\$1,768,084	\$0	\$1,768,084
Region 5	\$1,843,793	\$0	\$1,843,793
Region 6	\$3,135,505	\$0	\$3,135,505
Region 7	\$1,215,687	\$0	\$1,215,687
	\$3,819,297	\$0	\$3,819,297

LOCAL AREA PLANNING ALLOCATION  
 FOR PROGRAM YEAR 2018 W / Transfer  
 (July 1, 2018 - June 30, 2019)

	PY 2018 Allotment	FY 2019 Allotment	Full PY Allotment
<b>SEC. 133(b)(2)(B) DISLOCATED WORKERS</b>			
a. RAPID RESPONSE PROGRAMS	\$3,371,551	\$15,983,830	\$19,355,381
b. GOVERNOR'S SET ASIDES:	\$0	\$0	\$0
Administration (5%)	\$3,371,551	\$15,983,830	\$19,355,381
Other WIOA Activities (0%)	\$101,147	\$478,914	\$580,061
Incent/Cap. Bldng. (3%)	\$269,724	\$1,277,103	\$1,546,827
Local Area Grants (100%)	\$168,577	\$798,189	\$966,766
State-level (0%)	\$0	\$0	\$0
c. LOCAL AREA D.W. PROGRAMS	\$101,147	\$478,914	\$580,061
Region 1	\$0	\$0	\$0
Region 2	\$3,000,680	\$14,227,813	\$17,228,493
Region 3	\$589,524	\$2,795,250	\$3,384,774
Region 4	\$508,242	\$2,409,844	\$2,918,086
Region 5	\$189,811	\$899,993	\$1,089,804
Region 6	\$426,719	\$2,023,301	\$2,450,020
Region 7	\$425,194	\$2,016,069	\$2,441,263
TOTAL PROGRAM YEAR ALLOTMENT	\$346,980	\$1,645,217	\$1,992,197
	\$514,210	\$2,438,139	\$2,952,349
	\$22,770,238	\$29,740,722	\$52,510,960

LOCAL AREA PLANNING ALLOCATION  
 FOR PROGRAM YEAR 2018 W / Transfer  
 (July 1, 2018 - June 30, 2019)

	PY 2018 Allotment	FY 2019 Allotment	Full PY Allotment
<b>POOLED SET ASIDES</b>			
<b>RAPID RESPONSE PROGRAMS</b>	3%	\$478,914	\$580,061
Administration (5%)	\$1,138,511	\$1,485,171	\$2,623,682
Transfer to West Alabama LWDA	-\$212,326 *	\$0	-\$212,326
Total Administration (5%)	\$926,185 *	\$1,485,171	\$2,411,356
<b>Other WIOA Activities (0%)</b>	\$0	\$0	\$0
Incentive Awards/Capacity Building (3%)	\$683,108	\$891,104	\$1,574,212
Local Area grants (100%)	\$683,108	\$891,104	\$1,574,212
Region 1	\$103,038	\$134,048	\$237,086
Region 2	\$78,331	\$85,623	\$163,954
Region 3	\$88,327	\$111,428	\$199,755
Region 4	\$105,161	\$125,688	\$230,849
Region 5	\$70,659	\$131,460	\$202,119
Region 6	\$81,358	\$126,299	\$207,657
Region 7	\$156,234	\$176,558	\$332,792
<b>State-level activities (0%)</b>	\$0	\$0	\$0
<b>REGION 1</b>			
ADULT	\$375,602	\$1,996,582	\$2,372,184
YOUTH	\$2,333,151	\$0	\$2,333,151
DISLOCATED WORKER	\$589,524	\$2,795,250	\$3,384,774
<b>TOTAL LOCAL AREA FUNDS</b>	<b>\$3,298,277</b>	<b>\$4,791,832</b>	<b>\$8,090,109</b>
<b>REGION 2</b>			
ADULT	\$218,980	\$1,164,027	\$1,383,007
YOUTH	\$1,350,072	\$0	\$1,350,072
DISLOCATED WORKER	\$508,242	\$2,409,844	\$2,918,086
<b>TOTAL LOCAL AREA FUNDS</b>	<b>\$2,077,294</b>	<b>\$3,573,871</b>	<b>\$5,651,165</b>
<b>REGION 3</b>			
ADULT	\$250,519	\$1,331,681	\$1,582,200
YOUTH	\$1,768,084	\$0	\$1,768,084
DISLOCATED WORKER	\$189,811	\$899,993	\$1,089,804
Transfer of 5% Admin	\$212,326 *	\$0	\$212,326
<b>TOTAL LOCAL AREA FUNDS</b>	<b>\$2,420,740</b>	<b>\$2,231,674</b>	<b>\$4,652,414</b>

LOCAL AREA PLANNING ALLOCATION  
 FOR PROGRAM YEAR 2018 W / Transfer  
 (July 1, 2018 - June 30, 2019)

	PY 2018 Allotment	FY 2019 Allotment	Full PY Allotment
<b>REGION 4</b>			
ADULT	\$277,089	\$1,472,917	\$1,750,006
YOUTH	\$1,843,793	\$0	\$1,843,793
DISLOCATED WORKER	\$426,719	\$2,023,301	\$2,450,020
<b>TOTAL STATE-LEVEL FUNDS</b>	<b>\$2,547,601</b>	<b>\$3,496,218</b>	<b>\$6,043,819</b>
<b>REGION 5</b>			
ADULT	\$457,876	\$2,433,923	\$2,891,799
YOUTH	\$3,135,505	\$0	\$3,135,505
DISLOCATED WORKER	\$425,194	\$2,016,069	\$2,441,263
<b>TOTAL LOCAL AREA FUNDS</b>	<b>\$4,018,575</b>	<b>\$4,449,992</b>	<b>\$8,468,567</b>
<b>REGION 6</b>			
ADULT	\$192,517	\$1,023,361	\$1,215,878
YOUTH	\$1,215,687	\$0	\$1,215,687
DISLOCATED WORKER	\$346,980	\$1,645,217	\$1,992,197
<b>TOTAL LOCAL AREA FUNDS</b>	<b>\$1,755,184</b>	<b>\$2,668,578</b>	<b>\$4,423,762</b>
<b>REGION 7</b>			
ADULT	\$608,620	\$3,235,229	\$3,843,849
YOUTH	\$3,819,297	\$0	\$3,819,297
DISLOCATED WORKER	\$514,210	\$2,438,139	\$2,952,349
<b>TOTAL LOCAL AREA FUNDS</b>	<b>\$4,942,127</b>	<b>\$5,673,368</b>	<b>\$10,615,495</b>
<b>STATEWIDE</b>			
ADULT	\$207,061	\$1,099,172	\$1,306,233
YOUTH	\$1,344,634	\$0	\$1,344,634
DISLOCATED WORKER	\$269,724	\$1,277,103	\$1,546,827
RAPID RESPONSE	\$101,147	\$478,914	\$580,061
Youth Transfer to West Alabama	-\$212,326 *	\$0	-\$212,326
<b>TOTAL STATE-LEVEL FUNDS</b>	<b>\$1,710,440</b>	<b>\$2,855,189</b>	<b>\$4,565,629</b>
<b>TOTAL ALL FUNDS</b>	<b>\$22,770,238</b>	<b>\$29,740,722</b>	<b>\$62,610,960</b>

KAY IVEY  
GOVERNOR



GREG CANFIELD  
SECRETARY OF COMMERCE

STATE OF ALABAMA  
February 7, 2019

Mr. Steve Walkley, Division Director  
Workforce Development Division  
Alabama Department of Commerce  
401 Adams Avenue  
Montgomery, Alabama 36130

Dear Mr. Walkley:

West Alabama Works Local Workforce Development Area 3 has fully obligated their PY'18 Adult funding, including the 75% transfer of funds from Dislocated Worker to Adult. The total allocation including the 75% transfer, is \$3,088,225.99. Based on our latest obligation report, the current Adult obligation is \$3,362,125.00, which is already \$273,899.00 over obligated. This does not represent additional obligations for short term training such as truck driving and CNA or for Individual Training Accounts (ITAs) for the summer term in May and June. In addition, our On-the-Job Training (OJT) in Area 3 has increased significantly with excess of \$500,000.00 of new OJT obligations since October 1, 2018. We anticipate a minimum of \$300,000.00 of additional OJT funds needed for the remainder of this program year. We have a minimal amount of additional funds for OJT and ITAs with limited approvals for ITAs. We are also working with the Local Board and schools in this area for additional Stand-Alone Short-Term Occupational Skills Training Programs which will be in excess of \$100,000.00.

Based on the above obligation information and projected need for additional funds for ITA and OJT, we are requesting \$2,000,000.00 in additional funds for Local Area 3. Your consideration of this funding request is appreciated. If you have any questions, please contact me.



Sincerely,

Mickey A. Hutto, Operations Manager  
Governor's Local Workforce Areas

Approved for \$1.5 million:

Steve Walkley, Date  
Division Director

Cc: Ed Castile  
Bill Hornsby